



United States Bankruptcy Court

District of Alaska

605 West Fourth Avenue, Suite 138

Anchorage, Alaska 99501-2296

Phone: (907) 271-2655

Wayne Wolfe, Clerk



NOTICE OF PROCEDURAL CHANGE FOR RETURNED UNDELIVERABLE MAIL FROM THE BANKRUPTCY NOTICING CENTER

Effective February 1, 2003, the Clerk's Office of the Bankruptcy Court will no longer be listed as the return address for Bankruptcy Noticing Center (BNC) notices. These notices include the Notice of Bankruptcy Filing, Meeting of Creditors, & Deadlines, Notice of Need to File Claim, and Discharge of Debtor. The BNC will, instead, return undeliverable notices to the debtor, if the case has been filed pro se, or the debtor's attorney.

AK LBR 1007-1(c) makes the debtor responsible for ensuring that the matrix in a bankruptcy case is accurate. In instances where mail is returned from the BNC as being undeliverable, the debtor should research the addresses which have been shown to be undeliverable and provide to the court updated and accurate addresses for the parties not receiving notice. Amendments to the matrix, correcting or supplementing addresses for parties, should be filed in accordance with AK LBR 1007-1(b).